



ACPO/ACPOS Data Protection, Freedom of Information and Records Management Conference 2009

De Vere Grand Harbour Hotel, Southampton,
8,9,10 June 2009

Conference Facilitated by Mark Wise, Chief Inspector, ACPO Freedom of Information Central Referral Unit (ACPO FOI CRU)

Monday 8 June

From 15:00 Delegate Registration
Hotel Foyer

18:00 Delegates attending the Boat Excursion to assemble for coach shuttle transfer to Ocean Village
Mayflower Foyer

PLEASE NOTE:

*Attendees for the Boat Excursion must have reserved their place at the time of booking. The pre-booked attendees must collect a ticket to board the transport and boat (upon registration at the conference) **Badges must be worn to this and all subsequent parts of the conference.***

Delegates are advised to wear appropriate footwear as the boat may present trip hazards and has steep stairs to access the upper deck. Attendees are asked to note that the boat cannot return to the shore quickly (those who are prone to sea sickness are advised not to attend)

Aboard the vessel canapés and your first drink will be served. A cash bar will be available for the remainder of the excursion which will be one and a half hours in duration.

18:30 Princess Caroline Departs
*The boat excursion is sponsored by **Wincanton Records Management***

19:30 Welcome Drinks Reception (for delegates not attending the boat excursion)
Drinks and Canapés will be served
Mayflower Lounge

20:00 Princess Caroline Docks
Delegates attending boat excursion return to the De Vere Grand Harbour Hotel

20:00 Networking/Informal Dinner
Mayflower Suite

21:30 Welcome Address
Simon Cole, Deputy Chief Constable, Hampshire Constabulary
Ailsa Beaton, Head, ACPO Information Management Business Area,
Director of Information and Chief Information Officer, Metropolitan Police Service

Tuesday 9 June

- 08:00 Delegate Refreshments and Registration**
Mayflower Lounge
- 09:00 Welcome and Housekeeping**
Mark Wise, Conference Facilitator, Chief Inspector, ACPO Freedom of Information Central Referral Unit
- 09:05 Opening Address**
Ian Readhead QPM, Director of Information, ACPO
- 09:45 A Scottish Perspective**
Donald Thomson, Chief Inspector, Scottish Police Freedom of Information Co-ordinator, ACPOS
- Donald will update the conference on significant issues arising in Scotland over the last year and examine the current challenges.*
- 10:15 Police Freedom of Information Requests – a Journalists View**
Solomon Hughes, Freelance Investigative Journalist
- Solomon will give the view of an investigate journalist who has made many Freedom of Information requests to the Police, and will outline why journalists request the information and what they do with the answers.*
- 11:00 Refreshment Break**
Served in the Mayflower Lounge
- 11:20 Management of Police Information (MoPI) – Update on National Implementation Progress**
Eric Young, Chief Inspector, MoPI Implementation Manager, IMPACT Programme, National Policing Improvement Agency (NPIA)
- Eric will outline the background to MoPI, requirements on forces, a summary of the current national position and proposals for future progress.*
- 12:05 Introduction to Workshops**
- 12:15 Workshop Session A** (30 minutes) – Featuring sessions 1,2,4,6

WORKSHOP 1

A ‘Civil’ Partnership - EIR or FOI?

Heather Waller, National Referral Officer, ACPO Freedom of Information Central Referral Unit

Louise Lander, Higher Information Access Manager, Metropolitan Police Service

The aim of the workshop is to provide a general overview of the relationship between the Environmental Information Regulations and the Freedom of Information Act incorporating how best to deal with requests which fall under both Acts.

WORKSHOP 2

Dealing with the Media

Tim Mahony, Freedom of Information Disclosure Officer, Sussex Police

Iain McBride, Media Services Manager, Kent Police

Matt Davis, DataNews Ltd

The workshop will provide a chance for colleagues to hear about current news, media trends, FOI requests and to exchange ideas on best practice, including:

- *What moves different types of journalist to make different FOI requests?*
- *Fishing expeditions or fearless searches for the truth?*
- *The balance in an FOI answer between responding to the question and adding some context - should we do it, do we do it?*
- *When a request to a force Press Office is FOI and when is it not?*
- *ACPO portfolio leads - do they consider the subsequent media implications of requests they advise us about?*

WORKSHOP 3

ICO-DPA – Fair Processing Code

Iain Bourne, Head of DP Projects, Information Commissioner's Office (ICO)

The workshop will examine the importance of transparency in police information systems. Ian will explain the duty under the Data Protection Act to ensure people know how their information will be used, and when this duty is suspended – eg in 'tipping off' cases. The Information Commissioner's new code of practice on Privacy Notices will also be presented, providing practical advice on drafting genuinely informative notices that the people the police deal with will understand.

WORKSHOP 4

The ICO FOI Enforcement Team

John-Pierre Lamb, FOI Enforcement Manager, Information Commissioners' Office (ICO)

The workshop will cover the statutory definition of enforcement along with the Commissioner's duties and powers. It will also explain the structure and functions of the FOI Enforcement team and the framework within which it operates. This will include a look at engagement with the ICO, our expectations, and of course how we can help. From a practical point of view we will look at some common mistakes and mishandling concentrating on the police sector, and will extract some lessons learnt from our enforcement activities to date. By the end of the workshop we hope to have provided some advice on the day-to-day practical issues of handling requests in the police service.

WORKSHOP 5

Information Sharing with Reference to the ACPO/ABI Agreement

Anne Chafer, Information Manager, Leicestershire Constabulary

The workshop will explore the key points to consider when establishing an information sharing agreement, including the Data Protection Act schedule 2 and 3 conditions for processing with specific reference to the ACPO/ABI Memorandum of Understanding.

WORKSHOP 6

Records Management - Bad Character Evidence, Its Use in Proactive Investigations

Simon Greenhalgh and Phil Jones, Operational Practice, HQ Enforcement, Serious Organised Crime Agency (SOCA)

The workshop will discuss how law enforcement has utilised the use of Bad Character Evidence in proactive investigations, in particular, the importance of affording investigators direct access to historical case papers. The session will outline how collection of this 'best evidence' needs to be balanced against the guidance within MoPI.

12:45 Lunch

Served in the Restaurant

13:45 Workshop Session B (30 minutes) – Featuring sessions 2,3,4,5

14:20 Workshop Session C (30 minutes) – Featuring sessions 1,2,3,5

14:50 Refreshment Break

Served in the Mayflower Lounge

15:10 Information Commissioner's Office Update

David Evans, FOI Good Practice Manager, Information Commissioner's Office (ICO)

The presentation will provide a round-up of recent developments and on-going issues from the Information Commissioner's Office.

15:30 Does More Data Mean More Effective Policing?

Angela Sasse, Professor of Human-Centred Technology, University College London

Recent reports have questioned the appropriateness and effectiveness of a range of government databases, including some used in policing. The aim of the presentation is to examine whether those questions are valid, and to initiate a discussion about how new and emerging technology should be used in policing.

16:15 Closed Session – Police Personnel Only

ACRO : Delivering Operational Benefits to Law Enforcement

Shaun Beresford, Business Development Officer, ACPO Criminal Records Office (ACRO)

Followed at 16:30 by questions to the panel of guest speakers from ACRO and ACPOS

Shaun Beresford, Business Development Officer, ACRO

Ian Readhead QPM, Director of Information, ACPO

Sheena Brennan, ACPOS, Force Disclosure Manager, Strathclyde Police

- 17:00** **Conference Close**
- 19:00** **Drinks Reception – *Sponsored by Data News***
Mayflower Lounge (alternative drinks can be purchased in the hotel bar)
- 20:00** **Conference Dinner**
Served in the Mayflower Suite

*During dinner you will be entertained by a quartet from **The Band of The Hampshire Constabulary***

Wednesday 10 June

- 08:00** **Delegate Refreshments**
Mayflower Lounge
- 09:00** **Welcome and Housekeeping**
Mark Wise, Conference Facilitator, Chief Inspector, ACPO Freedom of Information Central Referral Unit
- 09:10** **Making a Difference**
Richard Thomas, Information Commissioner
- In one of his final presentations, Richard Thomas will reflect on nearly seven years as Information Commissioner – looking at both achievements and unfinished business. He will give a high level view of the impact of data protection and freedom of information with particular reference to policing and law enforcement issues.*
- 10:00** **Information, Damned Information and Statistics**
Kevin Dunion, Scottish Information Commissioner
- Kevin Dunion, Scottish Information Commissioner will consider the range of appeals made to him concerning the police and in particular the issues arising from requests for data on registered sex offenders and payments to police informants.*
- 10:50** **Refreshment Break**
Served in the Mayflower Lounge
- 11:10** **Questions to the Panel of Speakers**
Richard Thomas, Information Commissioner
Kevin Dunion, Scottish Information Commissioner
Ian Readhead QPM, Director of Information, ACPO
- 12:15** **Conference Close**
Mark Wise, Conference Facilitator, Chief Inspector, ACPO Freedom of Information Central Referral Unit
- 12:30** **Delegate Lunch**
Served in the Restaurant
- 13:30** **Delegates Depart**

ACPO/ACPOS reserve the right to alter the programme at any time if required