

# Clue 2 User Group 'Into the Future'



**Date: Wednesday 22nd - Thursday 23rd April 2009**

**Venue: Oxford Belfry, Milton Common, Nr Thame, Oxfordshire OX9 2JW**

**Please visit [www.qhotels.co.uk](http://www.qhotels.co.uk) for further information on this venue**

## PACKAGE DETAILS

<b>Package 1</b>	<b>Conference (Free of Charge):</b> Lunch & Main Plenary on Wednesday 22nd April, 13.00 - 17.30. Syndicate sessions and lunch on Thursday 23rd April, 9.30am - 16.00
<b>Package 2</b>	<b>Conference &amp; Gala Dinner + 1 night accommodation (£110 +vat):</b> Lunch & Main Plenary on Wednesday 22nd April, 13.00 - 17.30. Drinks Reception from 19.15 for Dinner at 20.00. B&B accommodation on 22nd April (night of the Gala Dinner). Syndicate sessions and lunch on Thursday 23rd April, 9.30am - 16.00
<b>Package 3</b>	<b>Conference &amp; Gala Dinner + 2 nights accommodation (£200 +vat):</b> Dinner, B&B accommodation on 21st April. Lunch & Main Plenary on Wednesday 22nd April, 13.00 - 17.30. Drinks Reception from 19.15 for Dinner at 20.00. B&B accommodation on 22nd April. Syndicate sessions and lunch on Thursday 23rd April, 9.30am - 16.00
<b>Package 4</b>	<b>Conference &amp; Gala Dinner + 3 nights accommodation (£320 +vat):</b> Dinner, B&B accommodation on 21st April. Lunch & Main Plenary on Wednesday 22nd April, 13.00 - 17.30. Drinks Reception from 19.15 for Dinner at 20.00 + B&B accommodation on 22nd April. Syndicate sessions and lunch on Thursday 23rd April, 9.30am - 16.00. Dinner, B&B accommodation on 23rd April

**All hotel bookings should be made via this process to gain the Clue 2 preferred rate.** CJS Event Solutions will issue an email upon receipt of this completed form confirming the arrangements which have been made for your attendance.

## HOW TO REGISTER

**Phone** +44 (0) 845 052 9602 **Fax** +44 (0) 845 052 9604

**E-Mail** [bookings@cjses.co.uk](mailto:bookings@cjses.co.uk)

**Post to** CJS Event Solutions, SATRA Innovation Park, Rockingham Road, Kettering, Northants, NN16 9JH

**Data Protection.** The information you provide will be held on a database to allow processing of your booking. Your details may be used to inform you of other related events or information of interest to you from other companies attending the event. Tick here if you do not wish to receive other related information

### Terms and Conditions

- Completion of this registration form constitutes a legally binding agreement; therefore all charges stated will be applicable on completion of this document.
- If incorrect invoicing details are given at the time of booking CJS Event Solutions reserve the right to charge a £40 administration charge for reissuing an invoice.
- Substitutions notified to us prior to the event will be accepted.
- Cancellations made more than 6 weeks prior to the event will be subject to a £40 administration fee.
- Cancellations made less than 6 weeks prior to the event will not be refundable and all invoice charges will apply.
- CJS Event Solutions reserve the right to charge interest on all invoices not paid within 21 days (Please see invoice or visit our website [www.cjses.co.uk](http://www.cjses.co.uk) for full terms and conditions).

We are committed to making our events accessible to all parties. To ensure we provide the required assistance we would ask anyone with a disability to make us aware of their needs at the time of booking.



## DELEGATE DETAILS

(Please complete in BLOCK capitals)

### Delegate 1

Title/Rank .....

Position .....

First Name .....

Family Name .....

Organisation .....

Address .....

..... Postcode .....

Tel .....

Fax .....

E-Mail .....

Special & Dietary Requirements .....

Packages Required 1  2  3  4

### Delegate 2

Title/Rank .....

Position .....

First Name .....

Family Name .....

Organisation .....

Address .....

..... Postcode .....

Tel .....

Fax .....

E-Mail .....

Special & Dietary Requirements .....

Packages Required 1  2  3  4

## INVOICING DETAILS

F.A.O. ....

Organisation .....

Purchase Order No. / Ref. ....

Address .....

..... Postcode .....

Telephone .....

Fax .....

E-Mail .....

On confirmation of booking a 15% VAT invoice will be sent to you. Payments either by cheque or BACS must be made within 21 days of date of invoice to secure your booking. To pay by credit card contact 0845 052 9602. A processing charge of 4% of the invoice total will be applied. (We accept Visa, Mastercard or Maestro).

This conference is being managed on behalf of Clue 2 by cjs event solutions Ltd. Additional copies of this booking form can be downloaded from [www.cjses.co.uk/5/events](http://www.cjses.co.uk/5/events). For more information visit [www.clue2.co.uk](http://www.clue2.co.uk). Clue 2 / BOM, Clue House, Petherton Road, Hengrove, Bristol BS14 9BZ.